



MALNAD COLLEGE OF ENGINEERING

(AN AUTONOMOUS INSTITUTE, AFFILIATED TO VTU,
BELAGAVI)

ADMISSION PROCESS FLOW PROCEDURES

**STEP
01**

KEA ADMISSION ORDER DOWNLOAD

Candidate should take allotment copy from respected KEA portal for verification process.

DOCUMENT VERIFICATION PROCESS

**STEP
02**

Candidate should submit required original and xerox copies of the documents in the college.

**STEP
03**

ONLINE ADMISSION FORM PROCESS

Candidate should fill required details in college portal and pay the college miscellaneous fee through online.

COLLEGE ID CREATION

**STEP
04**

College ID card is provided.

FOR ANY QUERY - 91413 05843



www.mcehassan.ac.in



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ADMISSION OPEN 2026-27

FOLLOW THE INSTRUCTIONS

COLLEGE GATE



STEP - 1

- Administration Block
- DEAN -SA office
- Admission Section
- Verification all Original Documents and XEROX copies



STEP - 2

- Data-entry: Main block
Room No- MB 203



STEP - 3

Administrative Block
Ground Floor

- 1) Printing of Application in Dean-SA Office
- 2) Account Section -Cash Counter for Fee Payment
- 3) Collect the temporary ID Card from DEAN-SA



Documents to be Produced at the time of Admission (KEA/COMED-K/D-CET)

Sl.No.	Original Documents	Xerox copies
1	KEA Confirmation Slip	04
2	KEA CET/D-CET 2026 Online Application Form (Final Copy)	02
3	KCET/COMED-K Allotment Order	05
4	KCET/D-CET Verification Slip	02
5	12th (PUC) or Diploma Marks Card	03
6	10th (SSLC) Marks Card	05
7	Caste & Income Certificate (If a seat has been allotted under any category)	03
8	If a seat has been allotted under the following categories, the required certificates are: • Rural Quota (10 years) • Kannada Medium (10 years) • Hyderabad Karnataka • Sports • Physically Handicapped • NCC • Defence • Ex-Defence	03
9	KCET/Comed-K Admission ticket	03
10	KEA/Comed-K Fees paid challan	03
11	Study certificate Compulsory signature from BEO (Minimum 7 years)	02
12	Conduct certificate (From the Institution last studied)	02
13	Transfer certificates (If collected from the Institution last studied)	05
14	Recent passport-size colour photographs (5 nos.)	-
15	Blood Group Report	-
16	Aadhar Card	01
17	Student Digital Signature	-
18	Affidavit by the student	Format is Available in college website
19	Affidavit by parent/guardian	Format is Available in college website

Note: All the students are advised to keep soft copies of the original certificates and Ten Sets of all the copies of certificates for their future needs, since the originals will have to be deposited at the office for the next 4 year period.

“ಪ್ರತಿಯೊಬ್ಬ ವಿದ್ಯಾರ್ಥಿಯು ತಮ್ಮ ಮೂಲ ದಾಖಲೆಗಳನ್ನು ಸಲ್ಲಿಸುವ ಮೊದಲು scan ಮಾಡಿ ತಮ್ಮ ಇ-ಮೇಲ್ ನಲ್ಲಿ save ಮಾಡಿಕೊಳ್ಳುವುದು.”

Documents to be produced at the time of admission under MANAGEMENT QUOTA of seats

Sl. No.	Original Document	Xerox Copies
1	SSLC Marks Card	04
2	PUC Marks Card	04
3	Study certificate – Compulsory signature from BEO (Minimum 7 years)	02
4	Transfer Certificate (if collected from previous institution)	02
5	Conduct Certificate	01
6	CET Admission Ticket or COMED-K Admission Ticket	03
7	CET Rank proof or COMED-K Rank Proof	03
8	Physical Fitness Certificate	-
9	Blood Group Report	-
10	5 Colour Passport Size Photographs	-
11	Aadhaar Card	02
12	Bank demand draft for Rs. _____ in favour of Principal, Malnad College of Engineering, Hassan	-

Note: All the students are advised to keep soft copies of the original certificates and Ten Sets of all the copies of certificates for their future needs, since the originals will have to be deposited at the office for the next 4 year period.

“ಪ್ರತಿಯೊಬ್ಬ ವಿದ್ಯಾರ್ಥಿಯು ತಮ್ಮ ಮೂಲ ದಾಖಲೆಗಳನ್ನು ಸಲ್ಲಿಸುವ ಮೊದಲು scan ಮಾಡಿ ತಮ್ಮ ಇ-ಮೇಲ್ ನಲ್ಲಿ save ಮಾಡಿಕೊಳ್ಳುವುದು.”