



MALNAD COLLEGE OF ENGINEERING, HASSAN
GRADUATION DAY 25-11-2023
GENERAL INSTRUCTIONS TO STUDENTS



Reporting Time: 8:00AM		Venue: In Respective Departments
1	Dress code - Girls in saree preferably green colour & Boys in formal black pant & white shirt	
2	GRADUATION DAY ROBES - REFUNDABLE DEPOSIT Graduates will be required to pay a refundable deposit of Rs.500/- towards the Robes on the Graduation Day. The robes will have to be collected after reporting to your respective department counter. The deposit will be refunded to you once you return the robes after the ceremony before going lunch. The Robes can be purchased by paying a non refundable amount of Rs. 1100 .	
3	IDENTITY Proof Graduates are required to carry the college ID card when coming to the campus.	
4	ON ARRIVAL AT CAMPUS <ul style="list-style-type: none">• Please ensure timely check-in at 8:00 AM.• Please report to your respective department counters. <i>All Counters will close at 9.45 AM sharp.</i>• Note the seat number on the notice board near auditorium and Enter the Convocation Hall located in the Auditorium. Entry to the convocation hall will not be permitted after 10.30 AM.• Occupy the designated seats as per the allotted SEAT NUMBER.• Parents/guests should occupy seats which are designated for them in the Auditorium.	
5	DURING THE CEREMONY <ul style="list-style-type: none">• Silence must be maintained throughout the Ceremony.• Please remain seated unless instructed otherwise.• Upon arrival of the procession at the Auditorium, please stand-up and remain standing till the Chief Guest and other dignitaries are seated.• During Degree Certificate distribution, Graduates will be directed to proceed to the stage based on their assigned Number.• Photography is strictly prohibited during the Ceremony.• Official photographers will take the photographs of all the graduates receiving the certificates and the same will be made available later. After receiving the certificate, please follow your row of fellow graduates and return to your previously designated seat.• Use of mobile phone is strictly prohibited during the ceremonial program. All graduates and guests should keep their mobile phones switched-off till the end of the ceremony.	
6.	AFTER THE CEREMONY Please stand-up and remain in silence standing till the procession leaves the auditorium.	
All the graduates and guests are cordially invited to join for lunch in the designated dining area.		

(Dr.Rajanna)
Dean Exams
MCE, Hassan

(Dr.Chandrika.J)
Dean Academics
MCE, Hassan

(Dr.Pradeep.S)
Principal
MCE, Hassan

GRADUATION IS A SOLEMN EVENT