

Telephone No.08172-245317

/ENQUIRY FORM/

MALNAD COLLEGE OF ENGINEERING, HASSAN
(Affiliated to the Visveswaraya Technological University)
(Under the auspices of the Malnad Technical Education Society (R))

No.MCE/Pur/1st year/Training Programme/2025-26/

P.B.No.21
Hassan – 573202
(Karnataka State)
Date: 15.10.2025

Dear sir,

Greetings from Malnad college of Engineering Hassan.

We are planning to organize a Communication skills for 470 students and Soft Skills Training Program for 488 students our first year engineering students and would like to request a quotation from your end based on the following details:

1. Batch Size: 60 students ($\pm 10\%$),
2. Training Duration: Minimum of 14 hours as per the syllabus.
3. Quotation Format: Kindly provide the quotation on a per-student basis.
4. Assessment: The program should include assessment and evaluation of students as part of the Training as per the Institute requirement.
5. Food and accommodation will not be provided by the college.
6. Kindly provide a separate quotation considering that food and accommodation for the trainers will be arranged by the college (at the college hostel). Please mention the number of trainers who will be visiting our institution for handling the sessions.
7. Training programs must be completed by the second week of December.
8. Kindly provide the separate quotation for both communication skills and soft skills.

Please be good enough to quote your **lowest prices** for the **Communication Skill and Soft skill training programme** to 1st year Engineering students of this College.

Please note that the enquiry will be closed by **18.10.2025** without further intimation.

- i) Rates to be quoted both in figures and words.
- ii) **Sealed quotations are to be sent duly super scribed on the top as "Quotation for the supply of "Communication Skill and Soft skill training programme" without of which their quotations will not be considered.**
- iii) The consideration of the quotations received from training Institute other than listed above will be left to the discretion of the drawing officer.
- iv) The quotation should be valid up to **90** days from the last date ie., **18.10.2025**

NOTE:- 1. You are informed to furnish copy of the GST Number, PAN card, Aadhar card and a passport size photo of Proprietor / partner of the firm along with the quotation.
2. For any clarification contact : HoD of 1st year – gkk@mcehassan.ac.in, Training & Placement officer – tpj@mcehassan.ac.in

Copy to:-

1. HoD of 1st year for kind information
2. Training & Placement officer for kind information
3. College Website


PRINCIPAL
Malnad College of Engineering
Hassan-573 202
18.10
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